

Michigan Button Society Fall Show Competition

Instructions for Filling Out the Tray Entry Form and the Tray Slips

General information:

So glad that you have decided to compete this year. What a great way to learn about and enjoy your buttons. The two forms that you need are the MBS Tray Entry and the MBS Tray Slip forms. You may make more copies of either form as needed. Please remember that your name CANNOT appear anywhere on the tray of buttons or the sleeve that it is in or on the tray slip. If it does, the tray cannot be judged. Tray slips are 50 cents each; to be paid at check-in time only.

Tray Entry Form:

- ~ This form must be filled out prior to check-in time.
- ~ Leave the Entrant No. area blank. (This number will be assigned at check-in time by the Chair of Entries.)
- ~ Use one line for each award entered, listing them in ascending order.
- ~ Fill in Award Number, Division, Section/Class, and Size as stated in bulletin.
- ~ Abbreviate the Description to fit as needed in area given.
- ~ Answer the 3 questions underneath by circling YES or NO.
- ~ If someone else is delivering or picking up your trays, please print that person's name clearly.
- ~ Print your name, address, phone and email and date the document. Then give your signature.
- ~ DO NOT fill in anything else on this form.

Tray Slip Form:

- ~ This form must be filled out prior to check-in time and attached to the upper right corner of each competition tray with masking tape.
- ~ Leave the ENT NO. box empty. (This will be filled out at check-in time.)
- ~ Do print in the Award No., Div, Section/Class, Size and brief Description in the appropriate boxes, neatly and clearly for all to read.
- ~ DO NOT fill in anything else on this form.